

MINUTES OF GREAT GLEN FULL PARISH COUNCIL MEETING

Tuesday 11th June 2024, 7pm, Parish Office, Church Road, Great Glen

PRESENT Cllr Gascoigne (Chair), Cllr Parrott (Vice-Chair), Cllr Hawes, Cllr O'Neill, Cllr Scott, Cllr Mrs Scott

ALSO PRESENT Mrs Adkins (Parish Manager)
Cllr Feltham (Leicestershire County Council)
Cllr Mahal (Harborough District Council)
Six Members of the Public

Cllr Gascoigne welcomed all Attendees, the meeting commenced 7pm.

18/25 Public Recess

A point was raised that at the previous meeting Mr Williamson had said he had attended the Village Hall open day and liked it. The question was raised why this statement did not appear in the Minutes. Response: Meeting minutes highlight key issues only and are not a verbatim transcript of the meeting.

A question was raised regarding the Working Groups recently formed, would Minutes of meetings be published? Response: Yes once a committee is formed and meetings held.

There were no other questions.

19/25 Apologies for Absence

Apologies were received from Cllr Andrews, Cllr Grudgings, and Cllr Russell. Apologies were also received from Cllr Hallam and Mr Phillips. Chair called for the apologies to be accepted, proposed Cllr O'Neill, seconded Cllr Hawes, unanimously agreed.

20/25 Co-Option of New Parish Councillors

Chair reported that two applications have been received for the vacancies, Mrs Julia Fox and Mrs Edwena Mackay. Both would be invited to the July meeting for interview.

21/25 Declaration of Interests, both personal and prejudicial

None.

22/25 To approve and sign the Minutes of the Annual Parish Meeting of Tuesday 14th May 2024 To approve and sign the Minutes of the Full Parish Council Annual Meeting of Tuesday 14th May 2024

The Minutes of the Annual Parish Meeting held on Tuesday 14th May 2024 had been previously circulated in draft. The Minutes were accepted to be signed as a true and accurate record. Proposed Cllr O'Neill, seconded Cllr Hawes, three abstentions due to absence from the meeting.

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23/25 Reports

- a) **Leicestershire County Councillor** – Chair invited Cllr Feltham to address the meeting. Cllr Feltham reported upon the recent decision to keep both Market Harborough and Kibworth waste recycling centres open, however they will share opening hours. These will be available online.

Cllr Feltham reported upon plans for further new housing in the district, and the hierarchy for establishing new availability. This being the edge of Leicester, then towns, then larger villages, and then smaller villages in that order. Space is needed for 6000+ houses. There are deemed to be four areas capable of taking this development – Lutterworth, Six Hills, the area around East Midlands Airport, and east/south/west of Leicester which would include Great Glen. A discussion ensued with points raised concerning the inadequacy of infrastructure, the timeframe for the development (15 years), and the likelihood of Great Glen virtually merging with Oadby. It was suggested that Cllr Feltham meet with the Parish Council to discuss this topic in more detail, this was agreed.

- b) **Harborough District Councillor** – Chair invited Cllr Mahal to address the meeting. Cllr Mahal stressed that she was doing her best to keep the aforementioned large-scale development away from Great Glen, and again the point was made that it was important not to allow the village to effectively join on to Oadby. Cllr Mahal agreed to keep this point to the forefront of discussions.

Cllr Mahal briefly reported that she was now involved in further committees including Services and Communities Overview & Scrutiny Panel, and Economic Development Strategy.

- c) **Tree and Flood Warden** – Mr Phillips was not present at the meeting. Chair read an email from Mr Phillips in which he confirmed that he would imminently be moving away from the village:

Apologies, due to time pressure to pack up and leave on Thursday I won't now be able to attend Tuesday night's meeting. There is in fact nothing of significance to report.

I will continue to try and resolve the issues remaining with the EA. I can do this from Devon. This includes chasing their legal dept to clarify the legal responsibility to protect the houses being undermined by the river on High Street. Also to keep badgering them to restore the height of the track by the Church Rd bridge.

Please give my apologies to Tim and the councillors that I won't be able to say goodbye in person. I thank all present and past councillors for their support over the last 24 years. Particularly from your goodself (Parish Manager), it has been most appreciated.

Finally, I wish you all the very best for the future. I know there are some exciting plans ahead that should result in great additions to the village.

My very best wishes,

Neil

Councillors expressed their gratitude for all the work Mr Phillips had done for the village over many years. It was proposed that this was marked with a leaving gift. The Parish Manager was asked to arrange gift vouchers to the value of £50. Proposed Cllr Parrott, seconded Cllr O'Neill, unanimously agreed.

- d) **Sports Clubs Representatives** – Chair invited representatives to address the meeting. Mr Morrish thanked Councillors for the new noticeboard at the Recreation Ground and stated it was already being put to good use. Mr Andrews introduced himself as a representative of the Cricket Club.

24/25 Financial Matters

- a) **To approve the Income and Expenditure Account as at 31st May 2024 as circulated**

Chair referred to the Summary Income and Expenditure Account attached to these Minutes at Appendix 1, which had been previously circulated. The Account was accepted. Proposed by Cllr O'Neill, seconded Cllr Parrott, unanimously agreed. A copy of the full report was signed as approved by Cllr O'Neill.

- b) **To approve the Bank Reconciliation as at 31st May 2024 as circulated**

The bank reconciliation had been circulated. A motion to accept the accounting records was proposed by Cllr Parrott, seconded Cllr O'Neill, unanimously agreed. A copy of the reconciliation was signed as approved by Cllr O'Neill.

- c) **Annual Return 2023/24**

Chair took Councillors through the process of completing the Annual Return form, this was agreed and signed by Chair and the Parish Manager. A query was raised concerning the outstanding balance and period of the Public Works Loan, details will be brought to the next meeting.

25/25 Planning Applications

Cllr Scott presented his report:

- a) **New Applications:**

24/00557/NMA – permission had been granted for this application earlier in the month, it was not felt necessary to discuss.

24/00575/FUL – The application was discussed, it was not felt to be contentious in any way and Councillors agreed to submit a neutral comment. Proposed Cllr O'Neill, seconded Cllr Parrott, unanimously agreed.

- b) **Appeals** None

c) **Enforcement Cases** 24/00124/COUS 24/00137/COMS

Both cases were discussed for information only.

26/25 Committee Reports

a) **Appointment to Committees**

Cllr Mrs Scott applied to join the Staffing Committee, Finance Committee, and the Police Liaison Panel. This was approved. Proposed Cllr Parrott, seconded Cllr Hawes, unanimously agreed.

b) **Committee Reports:**

Finance Committee – No meeting had been held. The Parish Manager was asked to contact the Committee and request that a meeting be arranged as soon as possible.

Junior Parish Council – A meeting was held on 4th June 2024. Cllr Gascoigne reported upon various projects under discussion including traffic calming. Cllr Feltham advised that Kibworth Beachamp Parish Council had recently purchased a traffic monitoring system to assist with the assessment for their own traffic calming project. Details were provided, the Parish Manager and Cllr Scott will look into a similar purchase.

The Junior Parish Council have taken over production of the “Village Directory” which will eventually be linked to their App.

Police Liaison Panel – Report upon Community Liaison Event 5th June 2024

Cllr Mrs Scott reported upon the event:

This is my report of the Community Safety Partnership: Stakeholders Event held on 5th June 2024, at the Innovation Centre, Market Harborough

Along with Cllr Scott, I attended the above Event.

I found it to be extremely informative and it reminded me of similar events I attended when I was Coordinator for Victim Support, based in Market Harborough.

There were 4 presentations given: Harborough Police Team, Community Safety Partnership, Fire Service and Turning Point.

The Police Presentation was given by Police Inspector Liz Perry, who informed us of how crimes and incidents are prioritized and risk assessments carried out.... we were shown statistics broken down by various local crime types; emerging issues and team structure... For me personally, violent crimes against women and girls were particularly important.

The Harborough Community Safety Partnership presentation was given by Sarah Pickering, Community Safety Manager who explained how they work alongside the police. People, Place and Properties being their focus. This initiative was completely new to me. Most of their efforts were helping to settle disputes between neighbours.

The Fire Service Presentation followed...I'm sorry, but I didn't catch his name. He explained to us their initiatives in making everyone aware of ensuring their homes and businesses, including farms are safe from fire. He also stressed the importance of correct car tyre pressures thus ensuring less car accidents. It was also mentioned how bad parking causes delays in responses. They have a VR system which when worn, shows the individual the impact of being in a car accident.

The Turning Point presentation was greatly informative to me as I know that my daughter works alongside of this organisation. Unfortunately, I didn't catch the name of the team manager who gave the presentation. Their focus is supporting victims of alcohol and drug abuse, mental health etc.

Chair thanked Cllr Mrs Scott for attending the event and her informative report.

27/25 Project "Community Pavilion"

Chair updated Councillors on progress made with the project albeit in early days and reported upon the recent Extraordinary Meeting held to ratify professional advisers. The Minutes having been circulated in draft, Chair called for these to be approved. Proposed Cllr Parrott, seconded Cllr O'Neill, unanimously agreed.

Chair reported upon discussions with Mrs South, Chair of the Village Hall Committee, concerning co-operation between the two organisations and continued information sharing. These discussions had resulted in the issue of a joint statement to be published to the village. A member of the public disagreed that this had been issued, Chair assured the meeting that it had and presented the statement:

Dear Residents,

As you will be aware, the Parish Council and Village Hall Trustees have individual plans to renew the Recreation Ground buildings and upgrade the Village Hall respectively, seeking to improve, enhance and regenerate existing community amenities by way of Section 106 grant funding available for such projects as a result of residential development within the village.

We have confidence that progressing two separate facilities within the village will extend social as well as sporting opportunities, reflecting strong commitment to advancing collective well-being whilst recognising the boost to civic pride.

We believe that by co-operation, our respective organisations will afford the village the most advantageous prospect of obtaining the maximum Section 106 grant funding needed by both projects, delivering two outstanding venues that serve different areas, purposes and needs of our community.

We will continue to share information, and plan to present both applications to Harborough District Council Grants Committee in September 2024.

With regards,

Michelle South
Chair, Great Glen Village Hall Committee

Tim Gascoigne
Chair, Great Glen Parish Council

Councillors discussed the statement and agreed to its publication.

28/25 Parish Manager's Report

The Parish Manager reported the resignation of Mr Williamson.

UK Shared Prosperity Grant

The grant works are underway, the new planters have been installed and the Vicarage fencing had been started.

Quotations had been received for other works within the scope of the grant including a replacement fence for the Ruperts Way car park, and parking bay marking here and at the Recreation Ground car park.

A quotation for external redecoration at the Library is awaited.

Rose Garden

Planting will begin in September, the initial selection of plants will be made imminently.

Other Matters

The Parish Manager had issued a request on the social feed for residents to keep any hedges bordering footpaths or highways cut back so as not to cause an obstacle to pedestrians or vision splays.

29/25 Chair's Report

a) Unadopted Roads

A discussion ensued concerning the many still unadopted roads within the village, and the complaints received by the Parish Office in respect of the poor maintenance of the roads/pavements, streetlights not being replaced, the poor state of the playpark on Devana Way including

the infrequently emptied bin which is often overflowing with dog bags. Chair commented that he had met with Mr Neil O'Brien MP to discuss this matter over four years ago, yet nothing had progressed. In light of Cllr Feltham's report, Chair called for all roads to be adopted prior to any more housing being built in the village. This was agreed.

Cllr Feltham advised that there was no time limit set for road adoption, however once the developer had applied for the adoption there was a one year time frame for this to be completed.

Chair proposed that a letter be sent to Mr Neil O'Brien MP, the County Council, and the developers responsible requesting that the roads be adopted, and emphasising a request that no more new housing be considered or built within the village until this has taken place. Proposed Cllr Gascoigne, seconded Cllr Parrott, unanimously agreed.

b) Graffiti

As mentioned at previous meetings the problem with graffiti is rife within the village, and complaints are received by the Parish Office. Due to health and safety concerns it would not be acceptable to enlist the public to help with cleaning this up nor asking the Junior Parish Council, Scouts or Duke of Edinburgh Award students. Chair asked for Councillors to photograph and report instances of graffiti to the Parish Manager and for volunteers to assist him to clean up. Several Councillors and the Parish Manager volunteered. It was suggested that a "Street Art Wall" might be considered say at the Youth Centre where graffiti could be done in a controlled way prior to the building being demolished. This would be considered further.

30/25 Correspondence Received

A "Freedom of Information Request" had been received and resolved.

Correspondence received concerning the allocation of Section 106 funding to the provision of a bus route to serve the Stretton Road/Oaks Road/Coverside areas of the village, which though badly needed to date has not been provided. The resident was present and had requested to speak with Cllr Feltham regarding the issue. This was agreed.

Questions including where the money had been spent if no longer available and the legality of not providing the service as stated would be. Cllr Feltham responded that the money would not have been spent elsewhere but more likely returned to the developer. He was aware of discussions on this topic and the bus company responding that they could not fit the extra route into their schedule. Cllr Feltham will investigate the issue again.

31/25 Date and Time of Next Meeting

The next Full Parish Council meeting will be Tuesday 9th July 2024, 7pm at the Parish Office. This was noted.

THE MEETING CLOSED AT 8.03PM

Signed : _____
Cllr Tim Gascoigne, Chair of the Parish Council

Dated : _____

APPENDIX 1

INCOME AND EXPENDITURE SUMMARY - MAY 2024

<u>EXPENDITURE</u>	<u>£</u>
RENT	925.00
RATES	453.00
PHONE/INTERNET	104.19
OFFICE SUPPLIES	29.99
OFFICE CANTEEN	0.00
WEBSITE	0.00
SUBSCRIPTIONS	30.96
COMPUTER SUPPORT	0.00
ACCOUNTS SUPPORT/SYSTEM	822.00
MISC	742.80
GRANTS/DONATIONS	0.00
UTILITIES	579.62
TRAINING	0.00
R&R/MAINTENANCE	9511.77
PLAY PARK EQUIP	0.00
BANK CHARGES	37.50
SALARIES	2822.35
PAYROLL CHARGES	66.00
HMRC	0.00
PENSION	574.88
INSURANCE	4176.85
PUBLICATIONS/ ADVERTISING	0.00
PWL REPAYMENT	228.69
XMAS	0.00
ELECTION	0.00
	<u>21105.60</u>
<u>INCOME</u>	
INVOICES	1344.61
VAT REFUND	3983.63
INTEREST - CURRENT ACCOUNT	367.32
OTHER	0.00
INTEREST - SAVINGS ACCOUNT	0.00
	<u>5695.56</u>