

MINUTES OF GREAT GLEN FULL PARISH COUNCIL MEETING

Tuesday 9th July 2024, 6.30pm, Parish Office, Church Road, Great Glen

PRESENT Cllr Gascoigne (Chair), Cllr Parrott (Vice-Chair), Cllr Andrews, Cllr Hawes, Cllr O'Neill, Cllr Scott, Cllr Mrs Scott

ALSO PRESENT Mrs Adkins (Parish Manager)
Cllr Hallam (Harborough District Council) from 7pm
Mrs Fox
Mrs Mackay
Six Members of the Public from 7pm

Cllr Gascoigne welcomed all Attendees, the meeting commenced at 6.30pm.

6.30PM RESOLUTION TO EXCLUDE PRESS AND PUBLIC FROM CONFIDENTIAL ITEMS Public Bodies (Admissions to Meetings Act) (1960)

32/25 Interview and Co-Option of New Parish Councillors

Chair welcomed Mrs Fox and Mrs Mackay to the meeting, both having applied to become Parish Councillors. Each gave a short presentation to introduce themselves, their connection with Great Glen, and their reasons for applying. It was proposed to accept Mrs Mackay, proposed Cllr Parrott, seconded Cllr Andrews, unanimously agreed. It was proposed to accept Mrs Fox, proposed Cllr Hawes, seconded Cllr O'Neill, unanimously agreed. Declarations of Acceptance of Office were signed and witnessed.

Cllr Fox and Cllr Mackay joined the table for the remainder of the meeting.

33/25 Staffing Committee Report

Cllr Parrott presented the Minutes of the Staffing Committee held 28th June 2024. She explained the decision in respect of a salary increase for the Parish Manager and asked for this to be approved. Proposed Cllr Andrews, seconded Cllr Mrs Scott, unanimously agreed.

All confidential business being concluded, the meeting closed at 6.52pm

7PM REMAINING AGENDA ITEMS

Cllr Gascoigne welcomed Cllr Fox, Cllr Mackay, and members of the public. The meeting commenced at 7pm.

34/25 Public Recess

A question was raised as to why there was nothing regarding the Parish Council's project for the Recreation Ground on their website. Chair responded that there was nothing to publish at this time.

A question was raised as to why the Recess was at the beginning of the meeting, it should be moved to the end so that questions could be asked about the meeting. Chair responded that this was a procedural matter. Meetings of the Parish Council are held in public, not for the public. Cllr Hallam mentioned that some procedures are under review but was unsure if this would affect the Parish Council.

There were no other questions.

35/25 Apologies for Absence

Apologies were received from Cllr Grudgings, and Cllr Russell. Apologies were also received from Cllr Feltham and Cllr Mahal. Chair called for the apologies to be accepted, proposed Cllr Parrott, seconded Cllr Andrews, unanimously agreed.

36/25 Declaration of Interests, both personal and prejudicial

None.

37/25 To approve and sign the Minutes of the Full Parish Council Meeting of Tuesday 11th June 2024

The Minutes of the Full Parish Council Meeting of 11th June 2024 had been previously circulated in draft. The Minutes were accepted to be signed as a true and accurate record. Proposed Cllr O'Neill, seconded Cllr Parrott, three abstentions due to absence from the meeting.

38/25 Reports

- a) **Leicestershire County Councillor** – Cllr Feltham was not present, no report had been received.
- b) **Harborough District Councillor** – Chair invited Cllr Hallam to address the meeting. Cllr Hallam reported that all MPs had been re-elected and gave a short report upon the recent Election and the implications for the Harborough District. He reported that there may be further housing allocation for Great Glen in addition to the 6,500 homes mentioned recently by Cllr Feltham. He commented that solar and wind farm construction was back in discussion.

Cllr Hallam confirmed that the Harborough District Council Scrutiny Commission had been dissolved.

Harborough District Council first quarter of 2024 reports showed an underspend of £1.2m in the main due to better rates of interest received.

Harborough District Council meetings had commenced that evening with a confidential meeting regarding the Harborough Plan.

Chair thanked Cllr Hallam for his report.

- c) **Sports Clubs Representatives** – Chair invited representatives to address the meeting. Mr Snashall reported upon Glen Villa Football Club's appeal at the retraction of their championship win due to technicalities, Councillors agreed this was a great shame and wished them success with the appeal. The team will be advancing to the Senior League, which is the highest in the County.

39/25 Financial Matters

- a) **To approve the Income and Expenditure Account as at 30th June 2024 as circulated**

Chair referred to the Summary Income and Expenditure Account attached to these Minutes at Appendix 1, which had been previously circulated. The Account was accepted. Proposed by Cllr Parrott, seconded Cllr Mrs Scott, and unanimously agreed. A copy of the full report was signed as approved by Cllr Mrs Scott.

- b) **To approve the Bank Reconciliation as at 30th June 2024 as circulated**

The bank reconciliation had been circulated. A motion to accept the accounting records was proposed by Cllr Andrews, seconded Cllr Mrs Scott, unanimously agreed. A copy of the reconciliation was signed as approved by Cllr Mrs Scott.

40/25 Planning Applications

Cllr Scott presented his report.

- a) **New Applications:**

24/00707/FUL – The application was discussed and not considered to be contentious. A neutral comment will be submitted.

24/00710/VAC – This was a change to materials only and not considered to be contentious. A neutral comment will be submitted.

- b) **Enforcement Cases**

24/00178/COUS – Discussed for information only.

- c) Cllr Scott noted that planning application 24/00169/FUL was listed for consideration at the Harborough District Council Planning Committee on 16th July 2024. The Parish Council had submitted objections to the construction of this dwelling on many issues.

Chair thanked Cllr Scott for his comprehensive report.

41/25 Committee Reports

- a) **Staffing Committee – Adoption of Terms of Reference**

Cllr Parrott presented the Terms of Reference and requested they be adopted. Proposed Cllr Andrews, seconded Cllr Mrs Scott, unanimously agreed.

- b) **Finance Committee – Meetings 24th June and 3rd July 2024**

Cllr Mrs Scott presented her report upon recent meetings:

This is my report as Chairman of the Finance Committee

My first meeting as a member of the Finance Committee was held on 24th June, of which I was elected as Chair due to Cllr Russell's resignation from this position.

Nothing of note to be reported from this meeting. Thus, a further meeting was arranged to follow up 3rd July to give me an opportunity to have a private meeting with the Parish Manager to get me up to speed. I have had a successful meeting with the Parish Manager who kindly gave me an insight of the accounting system that is currently in use. Both being fans of spreadsheets.

The second meeting held on 3rd July was informative as regards to the update of The Community Pavilion Complex and the S106 Application, which I note an update will be given as per no. 9 on this agenda. The Budget was forwarded to me and I am still appraising it, and obviously will share with other members of the Finance committee.

The Finance regulations are still under review and our findings will be reported at the next full Parish Meeting as will the Financial and Management Risk Assessment which has to be undertaken annually.

I have had sight of the Asset register. It does need to be updated and because of the current work load that the Parish Manager is under, I have agreed to take on this task with the help of Cllr Scott.

c) Junior Parish Council – Meeting 2nd July 2024

Cllr Gascoigne read the Draft Minutes of the meeting, noting that Cllr Feltham had been invited to attend the August meeting to answer questions and discuss the issue of road safety within the village which is a current project of the Junior Parish Council. The invitation has been accepted.

42/25 Update - Community Pavilion Complex

Chair reported that the Section 106 grant funding application had been submitted. The design of the complex is still at concept stage, and discussions with the Clubs are ongoing. The Business Plan and other documentation will be submitted before the 17th July 2024.

43/25 Parish Manager's Report

Recreation Ground

A bollard has been ordered to be installed at the Bridgewater Drive exit.

A quote has been requested to refresh the lines in the car park to improve general appearance of the ground.

A problem with cigarette butt litter has been noted, especially outside The Shed. There is no bin provided for smokers, the Parish Manager requested the Sports and Social Club provide a bin. There is a new campaign from Keep Britain Tidy to remind smokers to bin their butts and not drop them as litter. Signs to this effect will be sourced as soon as possible.

General

Tree Warden – Following Mr Phillips' retirement the Parish Council will need to engage professional contractors in relation to tree advice. Two arboriculturists have been suggested, details are awaited.

Flood Warden – Following Mr Phillips' retirement the Parish Council requires a replacement Community Flood Warden. This is a voluntary role. The Parish Manager suggested advertising for a suitable candidate, this was agreed.

Community Liaison Councillor – The Parish Manager enquired if this currently vacant role should be filled or removed, Councillors briefly discussed and agreed it should be filled. Having previously considered the matter with Chair and Vice-Chair, the Parish Manager nominated Cllr Hawes for the role due to her knowledge of the village, its residents and her long history in service to the Parish Council. This was proposed by Cllr Mrs Scott, seconded by Cllr Parrot and unanimously agreed. No other nominations were made. Cllr Hawes accepted the role.

Village

Confirmation of the consideration to expand the bus service around the village had been received. Thanks were expressed to Mr Green and Cllr Feltham for their tenacious pursuit of this matter.

Confirmation of the completion for the road adoption process at the Millers Homes estate had been received, this is hoped to be concluded by the end of this year. Thanks were expressed to Cllr Mahal for her intervention in this matter.

UK Shared Prosperity Grant

The new Vicarage boundary fencing has been completed. Councillors agreed this was a vast improvement.

The new planters are flourishing, many lovely comments have been received.

Ruperts Way Car Park Fence – It was proposed to replace the fence to improve the area, upon receipt of a reasonable quotation, this was agreed. Proposed Cllr Parrott, seconded Cllr Andrews, unanimously agreed.

Noticeboards – The older village noticeboards are looking tired. The Parish Manager enquired if they should be tidied up, given a full refurbishment, or replaced with new (similar to those recently purchased). The cost of the latter was discussed however it was agreed to undertake refurbishment. Costs and materials will be researched.

Library – Correspondence is ongoing with the Trustees concerning elements of external redecoration and the installation of planters. This was noted.

44/25 Chair's Report

Unadopted Roads

Following on from discussions at the June meeting, and the news regarding upcoming road adoption at the Miller Homes' estate, it was noted how long this had and was taking to come into force. Previous advice received is that the onus is with the Developer not the Planning Authority as to when this happens. In view of the potential further housing numbers allocated to the village, Chair suggested making a statement to Harborough District Council that the village would not be willing to accept any further residential development until such time as all outstanding road adoptions have been completed. He further suggested speaking to Neil O'Brien MP to seek his support.

45/25 Correspondence Received

An anonymous letter had been received from a young resident regarding the lack of facilities, entertainment and activity groups within the village making it "very boring". A suggestion was made within the letter to hold a bake sale to raise funds to upgrade the Youth Centre so that it could be used for such groups. Councillors were grateful to the resident for taking the time to write, however no contact details were provided for response and discussion. This was noted.

Correspondence was received from the Community Pantry inviting the Parish Council to donate as last year. Councillors discussed briefly and stated their wish to continue to support this most important and essential community service. A donation of £250 will be made. Proposed Cllr O'Neill, seconded Cllr Mrs Scott, unanimously agreed.

A feature about Great Glen will be included within the Harborough District Council Residents Newsletter, the Parish Council have been asked to assist.

Correspondence was received from the Bowmen of Glen seeking support from the Parish Council for their Section 106 grant funding application, to build/extend indoor facilities at the club ground. Mr Bettles was in attendance and Chair invited him to give a presentation. This included visuals and justification for the building project, it was stated that their current facilities are not accessible to all which they wish to improve, issues playing the sport in the winter months meaning they lose members and thus fees, freezing water pipes and many other problems and restrictions. The new building will give plenty of indoor space being 14m x 30m and 3.2m to the eaves, it will be made available for hire to the public at certain times. Councillors asked several questions including the cost of the entire project and how much Section 106 grant funding the club were applying for, and the amount of time the building would be available for public hire. Chair enquired how many members the club currently has and how many live in Great Glen, Mr Bettles was unable to answer the latter question and would provide the information to the Parish Manager as soon as possible. Further discussion was deferred until receipt of this crucial information.

46/25 Date and Time of Next Meeting

The next Full Parish Council meeting will be Tuesday 13th August 2024, 7pm at the Parish Office. This was noted.

THE MEETING CLOSED AT 7.54PM

Signed : _____
Cllr Tim Gascoigne, Chair of the Parish Council

Dated : 13th August 2024

APPENDIX 1

INCOME AND EXPENDITURE – JUNE 2024

<u>EXPENDITURE</u>	<u>£</u>
RENT	925.00
RATES	453.00
PHONE/INTERNET	158.08
OFFICE SUPPLIES	0.00
OFFICE CANTEEN	0.00
WEBSITE	0.00
SUBSCRIPTIONS	0.00
COMPUTER SUPPORT	0.00
ACCOUNTS SUPPORT/SYSTEM	0.00
MISC	0.00
GRANTS/DONATIONS	0.00
UTILITIES	337.37
TRAINING	40.00
R&R/MAINTENANCE	6185.67
PLAY PARK EQUIP	3687.49
BANK CHARGES	32.05
SALARIES	2822.15
PAYROLL CHARGES	66.00
HMRC	0.00
PENSION	574.88
INSURANCE	0.00
PWL REPAYMENT	0.00
PAVILION PROJECT	3360.00
	<u>18641.69</u>
<u>INCOME</u>	
INVOICES	0.00
VAT REFUND	0.00
INTEREST - CURRENT ACCOUNT	311.92
OTHER	0.00
INTEREST - SAVINGS ACCOUNT	56.61
	<u>368.53</u>