

## **MINUTES OF GREAT GLEN FULL PARISH COUNCIL MEETING**

### **Tuesday 13<sup>th</sup> August 2024, 7pm, Parish Office, Church Road, Great Glen**

**PRESENT** Cllr Gascoigne (Chair), Cllr Parrott (Vice-Chair), Cllr Andrews, Cllr Fox, Cllr Hawes, Cllr Mackay, Cllr O'Neill, Cllr Scott, Cllr Mrs Scott

**ALSO PRESENT** Mrs Adkins (Parish Manager)  
Seven Members of the Public

Cllr Gascoigne welcomed all Attendees, the meeting commenced at 7pm.

#### **47/25 Public Recess**

A question was raised as to why there no Minutes published for the Working Group meetings (presumed to refer to the Community Pavilion Project working group), Chair responded that there have not been any meetings.

A question was raised as to what the plans are for the Youth Centre, Chair responded that there are currently no plans.

There were no other questions.

#### **48/25 Apologies for Absence**

Apologies were received from Cllr Russell, Cllr Grudgings was absent. Apologies were also received from Cllr Feltham, Cllr Mahal and Cllr Hallam. Chair called for the apologies to be accepted, proposed Cllr Parrott, seconded Cllr Andrews, unanimously agreed.

#### **49/25 Declaration of Interests, both personal and prejudicial**

None.

#### **50/25 To approve and sign the Minutes of the Full Parish Council Meeting of Tuesday 9<sup>th</sup> July 2024**

The Minutes of the Full Parish Council Meeting of 9<sup>th</sup> July 2024 had been previous circulated in draft. The Minutes were accepted to be signed as a true and accurate record. Proposed Cllr Mrs Scott, seconded Cllr Parrott, unanimously agreed.

#### **51/25 Reports**

- a) **Leicestershire County Councillor** – No report.
- b) **Harborough District Councillors** – Cllr Hallam had submitted a brief report advising that the Harborough Plan needs to be completely rejigged following the Government's decision to build 1,000,000 houses across the country each year for five years. This may roughly equate to between 850 and 900 houses built each year in the Harborough District. This report was issued for information only as nothing has been officially confirmed.
- c) **Sports Clubs Representatives** – Chair invited representatives to address the meeting. Mr Morrish reported the wonderful news that Glen Villa Football Club had been successful in their appeal and had been awarded the championship win, congratulations were given by all. Other matters included that pitch maintenance was underway prior to the start of the season.
- d) **Community Liaison Councillor** – Nothing to report.

#### **52/25 Financial Matters**

##### **a) To approve the Income and Expenditure Account as at 31<sup>st</sup> July 2024 as circulated**

Chair referred to the Summary Income and Expenditure Account attached to these Minutes at Appendix 1, which had been previously circulated. The Account was accepted. Proposed by Cllr Parrott, seconded Cllr O'Neill, and unanimously agreed. Additional information was requested to be included upon the summary going forward.

##### **b) To approve the Bank Reconciliation as at 31<sup>st</sup> July 2024 as circulated**

The bank reconciliation had been circulated. A motion to accept the accounting records was proposed by Cllr Andrews, seconded Cllr Mrs Scott, unanimously agreed.

## 53/25 Planning Applications

Cllr Scott presented his report.

### a) New Applications:

**24/00649/FUL** – The application was discussed at length. All agreed this would be an asset to the village, Councillors look forward to completion of the build. A neutral comment will be submitted.

**24/00902/FUL** – This was discussed and not considered to be contentious. A neutral comment will be submitted. Proposed Cllr Mackay, seconded Cllr Mrs Scott, unanimously agreed.

**24/00906** - This was discussed for information only.

### b) Approvals

**24/00784/TPO** – Discussed for information only.

**24/00785/TPO** – Pending approval, discussed for information only.

### c) Refusals

**24/00169/FUL** -

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#### Part II - Particulars of decision

In pursuance of its powers under the Town and Country Planning Act 1990, the Harborough District Council refuses to permit the carrying out of the development referred to in Part I hereof for the following reasons:

1. The proposed development has failed to demonstrate that safe access and adequate parking and servicing areas can be provided to serve the new dwelling, contrary to Policy GD8(l) of the Harborough Local Plan and GG21 of the Great Glen Neighbourhood Plan.
2. The proposed residential use shall not complement the neighbouring business and car manoeuvring areas. It shall not integrate into its site context and is contrary to Harborough Local Plan policy GD8 (d).

Chair thanked Cllr Scott for his report.

## 54/25 Committee Reports

### a) Finance Committee – Meeting 8<sup>th</sup> August 2024

Cllr Mrs Scott presented her report:

*This is my report as Chairman of the Finance Committee held 8<sup>th</sup> August 2024.*

*This report will be in two parts due to the time that we spent in reviewing the Budget, Financial Policies etc. Our next meeting to complete the items on the agenda is to be held next week 19<sup>th</sup> August. Thus the 2<sup>nd</sup> part of my report will be given at the Parish Meeting 8<sup>th</sup> October as on 10<sup>th</sup> September, I will be attending a Liaison Meeting at HDC.*

*The budget report to 31<sup>st</sup> July 24 was reviewed. We agreed to increase the estimate for bank charges for next year due to rise in costs. The Parish Manager has been asked to investigate paying off the remaining balance of the Public Works loan.*

*Amendments however have been made to the Financial and Management Risk Assessment after much discussion between the members of this committee. We did change some points from low to medium, including loss of key personnel, assets, maintenance, safety of employees etc plus pavements, roads, fences and overhanging trees.*

*GGPC26 states that the Parish Council meets the eligibility criteria for and has adopted the General Power of Competences .... This is not true... It was introduced by the government in 2011 and adopted in error... This was brought to our attention by the Parish Manager... to be researched in readiness for our next meeting*

*GGP030: We request that the councillors to review both GGP029 and GGP030 and to be added to the Agenda for the next Full Parish Council Annual Meeting.*

*GGP031 – GGP034 that the action point should be amended to read “Finance Committee”*

*GGP041 is incorrect... Currently paperwork is stored in the office and the Youth Centre... Cllr Scott and Vice Chair Parrott have agreed to investigate off site storage. To be discussed at our next meeting.*

*The Statement of Internal Controls and Annual Review of Effectiveness of Internal Controls, and Financial Reserves Policy were both reviewed in March of this year.*

*However, the Financial Regulations had not been reviewed since 2022 and thus it was imperative that this was undertaken... Notes were taken by Joanne of all changes necessary.*

*There are 18 points to this, and we have only reached half way..... this to be continued at our next meeting.*

*The Asset Register is still to be looked at and we will endeavour to undertake this also at our next meeting.... Glancing at it shows that many adjustments will need to be made.*

*I would like to say a special thank you to Joanne for her patience during this meeting and for her valuable advice.*

#### **55/25 Update - Community Pavilion Complex**

Nothing to report.

#### **56/25 Parish Manager's Report**

##### **Recreation Ground**

The Parish Manager reported that there had sadly been another dog attack at the Recreation Ground, the victim being quite badly hurt. Signs which had previously been put up to try to stop this awful situation happening had been torn down. The owner of the injured dog was very emotional to be advised of this in response to her plea for something to be done. A statement had been prepared to be published on our social feed, Chair read the statement to the meeting and it was agreed this should be published without delay. Proposed Cllr Mrs Scott, seconded Cllr Scott, unanimously agreed.

A request had been received from the Football Club for worn areas of the pitches to be reseeded. In previous years the Club had paid for this to be done from funds raised by the junior teams, these funds are now depleted. The Parish Manager will obtain a quote from the grounds maintenance contractor and report to the next meeting.

New signs have been installed on the entrances to the designated dog walk area to encourage the area to be utilised. The Parish Manager expressed her thanks to Cllr Scott for his assistance with this and several other matters, his help has been invaluable.

For information, Leicester City Football Club Turf Academy have sprayed weedkiller on the football pitches, this is part of the pitch maintenance programme that the Football Club pay for with help from the Football Foundation. The spray is non-toxic and harmless to animals.

##### **Cemetery and Peace Garden**

A complaint had been received from the grounds maintenance contractor that someone is regularly allowing their dog to foul in the Cemetery and not picking up the mess. Councillors expressed their disgust that this should happen. More signage will be installed, and a statement published on our social feed.

Notification had been received from the grounds maintenance contractor that solar lights have been installed around a grave, this is against cemetery regulations and also causes issues during mowing. Councillors were mindful that this is a very sensitive matter however instructed the Parish Manager to write a gentle reminder to the family regarding the regulations and request the lights be removed.

##### **Update – Memorial Walk**

The first plaque has been requested however the grounds maintenance contractor is not yet happy with the finish to the structure and will give this another coat of stain when weather and time allows. The resident concerned has been advised of this and is happy to wait.

##### **Update – Rose Garden**

The beds will be dug very soon, and planting will begin soon after. There are already three orders from residents.

**General**

The Parish Manager announced that the Parish Council have a mobile phone app under production, via our website hosts. It is hoped this will be live by 1<sup>st</sup> September, it will mirror the website and have a notification function for news and updates etc. Councillors were very pleased and asked several questions regarding use and future development.

Attention was drawn to a fundraising cream tea to be held at St Cuthbert's Church, the Parish Manager asked if a donation could be considered. Councillors were keen to support the event, a donation of £200 was proposed. Proposed Cllr Parrott, seconded Cllr Andrews, unanimously agreed.

Attention was drawn to the recently announced Police and Crime Commissioner's Safety Fund 2024/25 grant. Several possible uses for such monies were discussed such as bicycle marking, provision of doorbell cameras for vulnerable persons, and improvement to the CCTV system. These will be researched further.

**57/25 Chair's Report**

Chair reported upon the housing needs survey delivered to many homes within the village. This had caused a great deal of concern to residents. A statement had been issued on our social feed denying any connection or support for this survey, and contact had been made to Harborough District Council for clarification of the purpose of the survey by the Parish Manager and Cllr Mahal (District Council). Advice received confirmed that this was a private information gathering exercise, nothing to do with the District Council, and completion was certainly not mandatory.

**58/25 Correspondence Received**

None.

**59/25 Date and Time of Next Meeting**

The next Full Parish Council meeting will be Tuesday 10<sup>th</sup> September 2024, 7pm at the Parish Office. This was noted.

**THE MEETING CLOSED AT 7.38PM**

Signed : \_\_\_\_\_  
Cllr Tim Gascoigne, Chair of the Parish Council

Dated : \_\_\_\_\_

# APPENDIX 1

## INCOME AND EXPENDITURE – JULY 2024

<u>EXPENDITURE</u>	<u>£</u>
RENT	925.00
RATES	453.00
PHONE/INTERNET	360.60
OFFICE SUPPLIES	10.80
OFFICE CANTEEN	0.00
WEBSITE	0.00
SUBSCRIPTIONS	217.80
COMPUTER SUPPORT	0.00
ACCOUNTS SUPPORT/SYSTEM	0.00
MISC	80.00
GRANTS/DONATIONS	250.00
UTILITIES	432.31
TRAINING	50.00
R&R/MAINTENANCE	14645.69
PLAY PARK EQUIP	0.00
BANK CHARGES	29.95
SALARIES	3223.93
PAYROLL CHARGES	66.00
HMRC	2325.86
PENSION	574.88
INSURANCE	0.00
PWL REPAYMENT	0.00
PAVILION PROJECT	2400.00
	<u><b>26045.82</b></u>
<u>INCOME</u>	
INVOICES	720.00
VAT REFUND	4734.32
INTEREST - CURRENT ACCOUNT	342.93
OTHER	301.77
INTEREST - SAVINGS ACCOUNT	66.79
	<u><b>6165.81</b></u>