



GREAT GLEN PARISH COUNCIL

Glendale House, 1 Church Road, Great Glen, Leicestershire LE8 9FE

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Parish Manager - Joanne Adkins

GRANT APPLICATION FORM

1) ARE YOU ELIGIBLE TO APPLY FOR A GRANT?

Grants will not be made available to:

- Commercial organisations or private organisations operating as a business to make a profit
- Projects that are the responsibility of Statutory Bodies
- National Charities (unless the project is for the benefit of Parish residents)
- Projects and/or Organisations discriminating and/or promoting political or religious beliefs
- Individuals
- Organisations with reserves in excess of two years' running costs
- Organisations who use grants to fund other organisations
- General running costs of community interest groups and social enterprises (i.e. staff costs, consumables, etc)
- Establishments or organisations for which the Parish Council determines that Central Government, a Health Authority, a District or County Council, or other similar Public Body are the appropriate funder.
- Organisations intending to support, or oppose, any Political Party or which discriminate on the grounds of race, gender, age, sexual orientation, religion or disability.
- National Organisations, or local groups with access to funds from National 'Umbrella' or 'Parent' organisations.

**ALL QUESTIONS ON THIS APPLICATION FORM MUST BE FULLY ANSWERED
ADDITIONAL INFORMATION IN SUPPORT OF AN APPLICATION MAY BE PROVIDED WHERE APPROPRIATE**

2) ORGANISATION DETAILS

Name: _____

Is it a Registered Charity? YES/NO (include Charity Number): _____

How many people use/attend your organisation? _____

How many are Great Glen residents? _____

Brief description of objectives of the organisation and its activities within the Parish:

3) CONTACT DETAILS

Name: _____

Address: _____

Telephone: _____ Email Address: _____

Position: _____

4) PROJECT/ACTIVITY DETAILS

Briefly describe the project or purpose for which you require a grant (you must demonstrate a clear need):

How will the project benefit residents of Great Glen? (include the number of beneficiaries living in the Parish)

5) FINANCIAL DETAILS

What is the total cost of the project? _____

What is the total amount of the grant requested? _____

Details of how the remaining balance will be funded:

Details of any fundraising events held/planned or funding received:

Details of previous grants from the Parish Council (please include dates):

Estimated annual income and expenditure of organisation: _____

6) DECLARATION

I declare that I am authorised to make this application on behalf of the above organisation and certify that the information contained in this application is correct.

Signed: _____

Date: _____

PLEASE RETURN THIS FORM TO THE PARISH MANAGER OF GREAT GLEN PARISH COUNCIL ENCLOSING:

- Organisation Constitution
- Previous year accounting statements
- Detailed budget and business plan for the project
- Bank account details